

**Economic Development Commission
Advisory Committee
Thursday May 12, 2016 8:30 a.m.**

To: Committee Members

Gery Schoenrock, Chair
Matt Junghans
Mark Stenstrom

Ty Arneson, Vice Chair
Ben Kitchens

Clint Francis
Mark Powers

Graham Foust
LaFarris Risby

Ex-officio

City Commissioner Allen Dinkel

County Commissioner Larry Hicks

From: Gery Schoenrock, Chairman

MINUTES

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Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

I. Call the Meeting to Order

8:31 a.m. Gery Schoenrock, Chair called the meeting to order. Committee member Mark Powers was absent. Ty Arneson, Matt Junghans, Ben Kitchens, Mark Stenstrom, Clint Francis, Graham Foust, and LaFarris Risby (via phone) were in attendance. Others in attendance were David Yearout, Allan Rothlisberg, Larry Hicks, Allen Dinkel, Lydia Kaust, Katrina Higby and Dennis Beson

II. Approval of Agenda

Ben Kitchens moved and Graham Foust seconded to approve the agenda. Motion carried 7-0.

III. Approval of Minutes – April EDC Meeting and May 5th Special Meeting, 2016

Graham Foust moved and Ty Arneson seconded to approve April 14, 2016 and May 5, 2016 minutes. Motion carried 6-0. (Ben Kitchens abstained due to absence at meeting)

Clint Francis arrived

IV. Financial Reports – April

Ben Kitchens inquired about the accounting fees to Varney and Associates as to why the charges increased when lead to believe they would begin decreasing after initial consolidation and less time was spent in office this year. Suggestions were raised to possibly look into new bids or taking a new offer to Varney & Associates. Discussion ceased.

Ben Kitchens moved and Clint Francis seconded to accept the April 2016 financial report.

V. Public Comments – 3 minutes/each

NONE

VI. Old Business

- A. Website – Follow up questions or comments since May 5th, 2016
Americasbusinesscenter.com, americasbusinesscenter.net, and/or americasbusinesscenter.org will all be linked together for the new branding website as well as the old domain JCGEDC.com. Website set to launch Friday, May 13, 2016. It was suggested by Ty Arneson and agreed upon to wait for the press release on the website until Monday, May 16, 2016 to ensure proper functioning of site before public

announcement. Also, the testimonials section of the website was raised to ensure active follow-up on getting testimonials. Dennis Beson announced that he reached out to the large employers in Junction City (Foot Locker, ACCT, Smithfield, Geary Community Hospital, and Valley View) for collection of the testimonials.

VII. New Business

A. Recap of NBAF Summit

Dennis Beson and Gery Shoenrock attended 2016 NBAF Summit in Manhattan, KS on May 9 and 10, 2016. JCACC EDC contributed to sponsorship for the Summit also. Dennis and Gery stated that day one was more science related information but during lunch that day there were many quality connections made and networking done. Day 2 was said to be more informative and more connections were made by Gery Shoenrock as Dennis had to leave to attend the Workready Lunch and Launch at Foot Locker.

B. Representative for MAC Board

A new member representative was requested for the MAC Board as Gery Shoenrock wishes to step down from that commitment in lieu of increased time and responsibility with other EDC matters. Clint Francis is going to represent the EDC at the MAC Board meetings as of May 14, 2016.

C. Job Posting, Search Committee, Time Line

Dennis Beson provided an update on the status of the search for an EDC Director. The job will be posted today, May 12, 2016 on acc.org, KS State Chamber of Commerce site, KS Works, and KEDA. Also, Dennis spoke to the Abilene, KS EDC to obtain candidates from their recent director search as well. Total advertising for the position should be around \$1500.00.

D. Budget Committee

Dennis Beson stated that the EDC budget will be prepared by himself and Katrina Higby and asked for volunteers for a budget review committee to review and contribute to the 2017 budget. Graham Foust, Ty Arneson, Ben Kitchens, Gery Shoenrock will be EDC board members attending the review meeting in addition to Dennis Beson and Katrina Higby.

VIII. Monthly Update

▪ NRP

One residential application was received in the chamber and Kaitlin McGuire delivered it to the city office. No payment was included.

▪ RLF

No Change

▪ Building permits

2 building permits were received in April 2016.

▪ WRC – Lunch and Launch Review

Dennis Beson recapped the Lunch and Launch hosted at Foot Locker on Tuesday, May 10, 2016. About 8 different businesses were represented.

Dennis Beson announced that Cynthia Carlyon and Jo Brunner will be attending the ACT WorkReady IV Conference.

- E-Community – Meeting Review from May 5, 2016
Graham Foust summarized the meeting. The representative from Network Kansas is leaving her position and has been replaced as the representative assigned to work with us. Graham Foust could not remember the name of the new assigned person. He summarized that the main idea from the E-Community meeting was an “incubator” office building to help new businesses get started and off the ground.

Brochures have been approved and printed and finalizing loan documents. The applications are out and funding is ready to be loaned. There is a separate fund to be used for marketing.

Dennis Beson stated that he spoke with a General on Ft. Riley about a partnership of sorts to help soldiers getting out of the military begin businesses if desired.

IX. Chairman’s Remarks – 10 minutes

Gery Shoenrock recognized Dennis Beson for his diligent handling of EDC affairs during this current transition and during the search for a new EDC Director.

The Master Agreement issue on Open vs. Closed meetings was raised as extensive recent discussion has taken place. At this time the open meetings will remain as directed by the master agreement until such time a new agreement is reached and terms are changed.

X. Executive Session for Trade Secrets with Advisory Committee, ex-officio members, Allen Dinkel, and Dennis Beson not to exceed 15 minutes.

No executive session called.

XI. Announcements – 3 minutes

Larry Hicks announced May 19, 2016 at the Small Business Office on Fort Riley there will be a Vendor Day and suggested possible Chamber of Commerce representation. Will get time and point of contact info as soon as possible.

XII. Adjourn – Next meeting Thursday June 9, 2016

9:44 a.m. meeting adjourned.

Ben Kitchens moved and Graham Foust seconded to adjourn. Motion carried 7-0.