

**Economic Development Commission
Advisory Committee
Notice of Meeting
Thursday, April 20, 2017 8:30 a.m.**

To: Committee Members

Graham Foust, Chair
Matt Junghans

Ty Arneson, Vice Chair
Mark Powers

Clint Francis
LaFarris Risby

Mark Stenstrom

City Commissioner Pat Landes

County Commissioner Charles Stimatze

From: Finance Manager

AGENDA

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Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

- I. Call the Meeting to Order**
- II. Approval of Agenda**
- III. Approval of Minutes – March 9, 2017**
- IV. Financial Reports – March**
- V. Public Comments**
- VI. Old Business**
 - A. County Marketing Plan
 - B. S.W.O.T. Analysis
- VII. New Business**
 - A. Strategic Doing Report
- VIII. Action Items**
 - A. 2018 Budget Approval
- IX. Monthly Update**
 - **NRP – No update received upon request from County**
 - **RLF – Update on plans to get RLF under control**
 - 10 Total
 - 4 current (30 days or less) – **Alonzo Range down to final payment due for April**
 - 6 Past Due (4 closed and/or in litigation; 2 delinquent)
 - **Building permits – NO NEW RESIDENTIAL CONSTRUCTION**
 - March:**
 - 0 Residential New constructions (3 Residential additions, 23 Residential remodel)
 - 2 Commercial/ Industrial New Construction (1 Commercial additions, 4 Commercial remodel)
 - 35 Other (demo, sign, fence, etc)
 - YTD:**
 - 0 Residential New constructions (9 Residential additions, 59 Residential remodel)
 - 2 Commercial/ Industrial New Construction (3 Commercial additions, 10 Commercial remodel)
 - 77 Other (demo, sign, fence, etc) (+ 1 house move)
 - **E-Community**
 - **WRC**
 - **Regional Economic Development Group**
 - (HRMN)
- X. Director's Report**
 - A. Director's Report/ Updates
 - B. Prospect Report
- XI. Chairman's Remarks**
- XII. Announcements**
- XIII. Adjourn – Next meeting Thursday, May 11, 2017**

**Economic Development Commission
Advisory Committee
Meeting**

Thursday, March 9, 2017 8:00 a.m.

To: Committee Members

Graham Foust, Chair
Matt Junghans

Ty Arneson, Vice Chair
Mark Powers

Clint Francis
LaFarris Risby

Mark Stenstrom

City Commissioner Pat Landes

County Commissioner Charles Stimatze

From: Gery Schoenrock, Chairman

Minutes

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Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

I. Call the Meeting to Order:

8:09 a.m. Graham Foust, Chair called the meeting to order. Committee members Graham Foust, Ty Arneson, LaFarris Risby, Pat Landes, and Charles Stimatze were present. Clint Francis, Mark Stenstrom, Matt Junghans, and Mark Powers were absent. Others in attendance were Lydia Kautz, Lyle Peterson, Katrina Higby; JCACC Finance Manager, and Mickey Fornaro-Dean EDC Director.

II. Approval of Agenda:

Pat Landes moved and Ty Arneson seconded to approve the agenda. Motion carried 4/0.

III. Approval of Minutes: February 9, 2017

Ty Arneson moved and Charles Stimatze seconded to approve the minutes of the February meeting. Motion carried 4/0.

IV. Financial Reports:

Graham Foust inquired as to the nature of the \$1495 expenditure for "registrations." Mickey Fornaro-Dean explained that was the registration for the forum she will be attending.

Mickey informed the Committee that the budget comparison discussed at the February meeting is currently being worked on with Dennis Beson and Katrina Higby and should be ready for April's meeting.

Ty Arneson asked if anyone had had the chance to speak with Joe Ellison from Junction City Bowl as to the status of his balloon payment due in June for his RLF loan. Ty suggested that we address it now while we have time to possibly restructure his loan for another term to be able to receive payment of the principle.

Charles Stimatze moved and Pat Landes seconded to accept the February 2017 financial report. Motion carried 4/0.

V. Public Comments

None.

VI. Old Business:

None

VII. New Business

A. USD 475 New High School Presentation at 8:30 a.m. at the Dorothy Bramlage Public Library

VIII. Action Items:

None

IX. Monthly Update

A. NRP:

No changes reported for February 2017.

B. RLF – ONE ACCOUNT PAID IN FULL!! (S & J Furniture)

See financial statement review (Item IV) for discussion

10 Total

4 current (30 days or less)

6 Past Due (4 closed and/or in litigation; 2 delinquent)

C. Building permits: NO NEW CONSTRUCTION

February:

0 Residential New constructions (4 Residential additions, 19 Residential remodel)

0 Commercial/ Industrial New Construction (0 Commercial additions, 4 Commercial remodel)

26 Other (demo, sign, fence, etc)

YTD:

0 Residential New constructions (6 Residential additions, 36 Residential remodel)

0 Commercial/ Industrial New Construction (2 Commercial additions, 6 Commercial remodel)

42 Other (demo, sign, fence, etc) (+ 1 house move)

D. E-Community:

Graham Foust stated that an E-Community meeting had been held on March 2, 2017. There are currently no applications pending. Shelly (the Networks Kansas Representative) is pushing the E-Community Board to take several actions to help move the program forward; these actions include a financial luncheon to get the banks/financial institutions on board to help promote this funding opportunity, a youth program to help inspire and educate future entrepreneurs, and an Ice House program for present businesses.

LaFarris Risby arrived.

E. WRC:

Mickey Fornaro-Dean announced that we officially have our realm. We are currently working with Vern Stevens from USD 475 to line up students to take the tests and figure out how many can be tested in each round. We are still 6 businesses short from our goal. PLEASE check that you are signed up and/or refer fellow business owners to do so.

F. Regional Economic Development Group (HRMN)

Mickey stated there are no new updates at this time.

X. Director's Report

A. Prospect Report

Mickey reviewed her prospect report for the month of February and all new activity. New projects include project "Hazard", "Stanley", "Alley", and "San Diego."

B. County Marketing Plan

A doodle poll survey has been sent out to all parties that attended the presentation from the marketing firms. There will be a meeting coming up soon, probably before the end of the month to discuss strategies and a forward direction for the project.

Mickey also spoke about the Economic Development events she will be attending this year (Industrial Assess Management Council Spring Forum, Site Selectors Forum, and Select USA) and that Junction City 1st has agreed to match the funding from EDC for her to be able to attend these events.

Mickey informed the Committee that she has completed approximately 25 of her S.W.O.T. interviews and should complete them next week to be able to start or her analysis of the information collected.

XI. Chairman's Remarks

None

XII. Executive Session for Trade Secrets:

None

XIII. Announcements

None

XIV. Adjourn – Next meeting April 13, 2017

With no further business, Graham Foust adjourned the March EDC meeting at 8:35 a.m.