

**Economic Development Commission  
Advisory Committee  
Notice of Meeting  
Thursday, April 5th, 2018 8:30A.m.**

**To: Committee Members**

Graham Foust, Chair

Matt Junghans

City Commissioner Pat Landes

Guest: Allen Dinkel

Ty Arneson

Mark Powers – Vice Chair

David Walker

Clint Francis

Willie Thornberg

County Commissioner Charles Stimatze

**From: Finance Manager**

**AGENDA**

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*Please respect others by turning all cell phones off and not talking when someone else is. Thank you!*

- I. Call the Meeting to Order**
- II. Approval of Agenda**
- III. Approval of Minutes** – March 8, 2018
- IV. Financial Reports** – March 2018
- V. Public Comments** –
- VI. Old Business/New Business**
  - a. E-Community Assessment questions/follow-up
  - b. Office/Staffing Switch
  - c. Marketing Plan 2018 (So Far)
  - d. Trade Show – MODEX (sample letter)
  - e. Budget for 2019 – Due to County May 7<sup>th</sup>
  - f. Other projects – Website, Newsletter, AUSA Reception
- VII. Action Items**
- VIII. Monthly Update**
  - **Building permits:**
    - March:**  
See attachment.
  - **Work Ready Community**
  - **E-Community**
- IX. Director's Report**
  - A. Director's Report/ Updates
  - B. Prospect Report
- X. Chairman's Remarks**
- XI. Announcements**
- XII. Adjourn – Next meeting May 3, 2018 8:30 A.M.**

**Economic Development Commission  
Advisory Committee  
Meeting**

**Thursday, February 8, 2018 8:30 a.m.**

**To: Committee Members**

Graham Foust, Chair (2-0)	Willie Thornberg (2-0)	Clint Francis (1-1)
Mark Powers, Vice-Chair (2-0)	Matt Junghans (2-0)	Mark Stenstrom (0-2)
Mayor, Pat Landes (2-0)	Charles Stimatze, County (2-0)	Ty Arneson (0-2)

Guest: Allen Dinkel

**From: Graham Foust, Chairman** **Minutes**

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**I. Call the Meeting to Order:**

8:33 a.m. Graham Foust, Chair called the meeting to order. Board members Mark Stenstrom and Ty Arneson were not in attendance. Others in attendance were Laurie Pieper; Washburn SBDC, Alan Rothlisberg; City of GVP, Michael Sellman; The Daily Union, Mickey Fornaro-Dean; EDC Director, and Katrina Higby; JCACC Finance Manager.

**II. Approval of Agenda:**

Charles Stimatze noted that Ty Arneson and LaFarris Risby need to be corrected on the agenda.

*Pat Landes moved, and Charles Stimatze seconded to approve the agenda with proposed changes. Motion carried 6/0.*

**III. Approval of Minutes: January 2018**

Matt Junghans pointed out that it should be Clint Francis not Clint Junghans that seconded to accept the December financial statements.

*Matt Junghans moved, and Charles Stimatze seconded to approve the minutes of the January meeting with the proposed changes. Motion carried 6/0.*

**IV. Financial Report:**

*Pat Landes moved, and Willie Thornberg seconded to accept the January Financial Statement. Motion carried 6/0.*

*Michael Sellman arrived.*

**V. Public Comments:**

None.

**VI. Old Business/New Business:**

**A. Recruiting and Economic Development events for 2018:**

Mickey reviewed events she will be attending in 2018. (PACE Show, IAMC, Select USA, AUSA, PED, and Site Selector)

Allen Dinkel arrived.

**B. Laurie Pieper about SBDC benefits:**

Laurie spoke to the Committee about the benefits of Washburn SBDC and what she offers to entrepreneurs in the community. She also clarified that "Small Business" can be a lot more than people realize as it goes by industry codes and not necessarily the size of the business. She is able to assist with business plans, opportunity loans, business tax processing, etc.

**C. Dates for E-Community event to send Shelley:**

Possible dates for the E-Community assessment were discussed and the event has been set for March 7<sup>th</sup> at 5 p.m.

**VII. Action Items**

None.

**VIII. Monthly Updates**

**A. Building Permits**

See Attachment.

Mark Powers asked about landbank status. Pat Landes updated the Committee on current progress.

**B. Work Ready Community:**

Mickey gave updates to the committee. There has been progress made in getting answers.

**C. E-Community**

There are 3-4 companies looking into an E-Community Loan. Now that a date has been selected for the assessment, things can move forward.

*Pat Landes left.*

**IX. Director's Report**

**A. Director's Report/ Updates**

1. Mickey updated the Committee on the grant received for the NAM project that stemmed from last year's Military Workforce Summit.
2. She discussed the potential need for "Spec Buildings" and the process of getting one if the Spartan Nash building gets taken.
3. She updated the group on the Vision Group (unofficially named "Grow JC")
4. JC1 Annual Investors meeting is February 27<sup>th</sup> at the C.L. Hoover Opera House at 6:00 p.m.
5. Mickey announced to the Committee that she has been selected for a curriculum refinement program with MATC.
6. Mickey updated on the website updates Amie is working on.

*Alan Rothlisberg left.*

**B. Prospect Report**

Mickey reviewed the progress on the current active prospects and informed the Committee that Project Petunia is officially a success as she was assisting the new owners of Garden Gate Antiques to acquire the business and they are now officially open and running. JC/GC is one of 3-5 finalists with Project Wildcat.

Mark Powers suggested we need to review attendance of members of the committee and if there are those who can't attend and be active, maybe look at new appointments of these areas. Graham Foust added that the Chamber needs to appoint a new representative to replace Ty Arneson.

**X. Chairman's Remarks**

None.

**XI. Announcements**

None.

**XII. Adjourn – Next meeting March 8, 2018**

*With no further business the February EDC meeting adjourned at 9:50 A.M.*