

**Economic Development Commission
Advisory Committee
Notice of Meeting
Thursday May 12, 2016 8:30 a.m.**

To: Committee Members

Gery Schoenrock, Chair - Ty Arneson, Vice Chair - Clint Francis - Graham Foust - Matt Junghans - Ben Kitchens - Mark Powers - LaFarris Risby - Mark Stenstrom

Ex-officio

City Commissioner Mike Ryan

County Commissioner Larry Hicks

From: Gery Schoenrock, Chairman

AGENDA

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Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

I. Call the Meeting to Order

II. Approval of Agenda

III. Approval of Minutes – April EDC Meeting and May 5th Special Meeting, 2016

IV. Financial Reports - April

V. Public Comments – 3 minutes/each

VI. Old Business

A. Website – Follow up questions or comments since May 5th, 2016

VII. New Business

A. Recap of NBAF Summit

B. Job Posting, Search Committee, Time Line

VIII. Monthly Update

▪ NRP

▪ RLF

▪ Building permits

▪ WRC – Lunch and Launch Review

▪ E-Community – Meeting Review from May 5, 2016

IX. Chairman’s Remarks – 10 minutes

X. Executive Session for Trade Secrets with Advisory Committee, ex-officio members, Allen Dinkel, and Dennis Beson not to exceed 15 minutes.

XI. Announcements – 3 minutes

XII. Adjourn – Next meeting Thursday June 9, 2016

**Economic Development Commission
Advisory Committee**

Thursday April 14, 2016 8:30 a.m.

To: Committee Members

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|------------------------|------------------------|---------------|----------------|
| Gery Schoenrock, Chair | Ty Arneson, Vice Chair | Clint Francis | Graham Foust |
| Matt Junghans | Ben Kitchens | Mark Powers | LaFarris Risby |
| Mark Stenstrom | | | |

Ex-officio

City Commissioner Mike Ryan County Commissioner Larry Hicks

From: Gery Schoenrock, Chairman MINUTES

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XIII. Call the Meeting to Order

8:32 a.m. Gery Schoenrock Chair called the meeting to order. Committee members Ty Arneson, Ben Kitchens, Mark Stenstrom, Mike Ryan, Larry Hicks and LaFarris Risby were absent. Others in attendance were David Yearout, Allan Rothlisberg, Lydia Kautz, Greg Miller, Allen Dinkel, Susan Jagerson and Dennis Beson.

XIV. Approval of Agenda

Mark Powers moved and Graham Foust seconded to approve the agenda. Motion carried 5-0.

XV. Approval of Minutes – March 10 and April 6, 2016

Graham Foust moved and Matt Junghans seconded to approve March 10 and April 6, 2016 minutes. Motion carried 5-0.

LaFarris Risby arrived

XVI. Financial Reports – March

Mark Powers moved and Matt Junghans seconded to accept the March 2016 financial report.

XVII. Public Comments – 3 minutes/each

Allan Rothlisberg said he thought Ron Trewyn gave a good presentation on NBAF at the April 6 meeting.

XVIII. Old Business

A. E-Community

The E-Community team is meeting to discuss the parameters and develop an application for the E-Community loan.

B. WRC

Susan Jagerson Economic Development Specialist announced Greg Miller would be attending Academy 4 for the CRWC in Evanston IL., as she is taking a position in the private sector and her last day with the Chamber is April 22.

A launch meeting planned for May at Foot Locker to “Go Public” with the Geary County Work Ready initiative.

C. Website

Greg Miller said he expects the new website to be live in May.

XIX. New Business

A. Revolving Loan Fund

- 1) Review Committee – current Ben Kitchens, Mark Powers, Gery Schoenrock, Larry Hicks, Greg Miller
- 2) HUD Regulations
Susan Jagerson said communications with Debbie Beck Kansas CDBG confirmed that applicants are required to provide collateral as close to the loan amount as possible to qualify a revolving loan.

B. Confidentiality Agreement

The committee agreed a confidentiality agreement was not necessary at this time, but left the option open to revisit the discussion later.

XX. Monthly Update

- **NRP** – no applications received in March.
- **RLF** – Out of the 11 outstanding loans, several appear to be in arrears. Although some may not have been properly recorded.
- **Building permits** – two single family permits issued March

XXI. Director's Report – 15 minutes

Greg Miller updated the committee on EDC activities. He reported the EDC is currently working on 19 projects. Daryn Soldan will attend future meetings to provide information on SBDC activities.

XXII. Chairman's Remarks – 10 minutes

Gery Schoenrock said the EDC has to move forward in gaining access to and creating shovel-ready large parcels of land. He added that contacts are being made with some of the area landowners. Of interest is the agricultural land west of town.

XXIII. Executive Session for Trade Secrets with advisory committee and Greg Miller not to exceed 15 minutes.

10:52 a.m. Mark Powers moved and Graham Foust seconded to move into executive session for trade secrets with the EDC advisory committee and Greg Miller not to exceed 15 minutes. Motion carried 6-0.

10:07 a.m. executive session extended not to exceed 5 minutes

10:12 a.m. executive session extended not to exceed 5 minutes

10:15 a.m. Mark Powers moved and Graham Foust seconded to come out of executive session. Motion carried 6-0.

10:15 a.m. Committee reconvened. No actions taken and no decisions made.

XXIV. Announcements – 3 minutes

Susan Jagerson announced the SBDC Business Planning seminar at the Dorothy Bramlage Library on April 20.

XXV. Adjourn – Next meeting Thursday May 12 , 2016

10:17 a.m. meeting adjourned.

**Economic Development Commission
Advisory Committee
Special Meeting
Thursday, May 5, 2016 8:30 a.m.**

To: Committee Members

Gery Schoenrock, Chair Ty Arneson, Vice Chair Clint Francis Graham Foust
Matt Junghans Ben Kitchens Mark Powers LaFarris Risby
Mark Stenstrom

Ex-officio

City Commissioner Mike Ryan County Commissioner Larry Hicks

From: Gery Schoenrock, Chairman MINUTES

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I. Call the Meeting to Order

8.30a.m. Gery Schoenrock Chair called the meeting to order. Committee member LaFarris Risby was absent. Others in attendance were Lydia Kautz, Allen Dinkel, Maureen Gustafson, Michele Stimatze, and Dennis Beson.

II. Approval of Agenda

Graham Foust moved and Mark Stenstrom seconded to approve the agenda. Motion carried 5-0.

III. Open Questions and Concerns

E-Community meeting today at 1:00 p.m.

NBAF Conference, May 9 & 10, 2016- Gery Schoenrock and Dennis Beson will attend. Lyle Peterson has offered his services to us.

Susan Jagerson will be involved in the WR meeting. The WRC is scheduled for May 16-18, 2016

A launch meeting is planned for May 10, 2016 at Foot Locker to "Go Public", with the Geary County Work Ready initiative.

Larry Hicks voiced his concerns about the Consolidation of the four divisions for the future.

Mark Powers said he would like to see a resolution to the continuing issue of open or closed EDC meetings. Allen Dinkel said although under consideration at this time the Master Agreement states the EDC advisory committee meetings are subject to KOMA regulations. An Executive session for trade secrets with the ED director/CEO and advisory committee will be included on the meeting agendas until the issue is decided.

Mark Powers also is concerned that the Advisory Committee was not aware of the dismissal of the EDC Director, Greg Miller.

The Advisory Committee would like rules and regulations regarding the agreement to proceed with Executive Session.

Concerns from the Committee members were raised regarding the Advisory Boards and how the Chamber Board makes the final decision and not the CEO. Maureen Gustafson clarified the comments and said that Dennis is the CEO and he makes the final decisions.

IV. EDA Grant- EDA grants help to fulfill regional economic development strategies. The regional council is offering a matching grant for \$6,500. The due date is Friday, May 6, 2016.

All receipts must be provided for reimbursement. *Ty Arneson moved and Graham Foust seconded to approve application for the EDA Grant. Motion carried 5-0.*

V. Volunteers for Search Committee

Dennis Beson said that the process for a new EDC Director would be happening soon. He made a recommendation that they would like to have 3 from the EDC Advisory Committee, 3 from the Chamber Board, and the CEO. Mark Powers, Gery Schoenrock, Ben Kitchens volunteered to be on the Search Committee.

VI. Volunteers for Website Approval Committee

Dennis Beson said that all remaining documents for the website have been corrected and approved. His recommendation was to have 3 volunteers from the EDC Advisory Committee to review and approve the Website. The Advisory committee recommended that the link be emailed out to the JC 1st Board and the EDC Advisory Committee.

**VII. Adjourn- Next meeting Thursday, May 12, 2016, 8:30a.m.
9:45 a.m. meeting adjourned.**

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Thursday April 14, 2016 8:30 a.m.**

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