

**Economic Development Commission  
Advisory Committee  
Notice of Meeting  
Wednesday November 9th, 2016 8:30 a.m.**

**To: Committee Members**

Gery Schoenrock, Chair	Ty Arneson, Vice Chair	Clint Francis	Graham Foust
Matt Junghans	Ben Kitchens	Mark Powers	LaFarris Risby
Mark Stenstrom			

**Ex-officio**

City Commissioner Mike Ryan	County Commissioner Larry Hicks
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**From: Gery Schoenrock, Chairman**

**AGENDA**

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*Please respect others by turning all cell phones off and not talking when someone else is. Thank you!*

**I. Call the Meeting to Order**

**II. Approval of Agenda**

**III. Approval of Minutes –October 13, 2016**

**IV. Financial Reports – October**

**V. Public Comments – 3 minutes/each**

**VI. Old Business**

- A. EDC Director Search update

**VII. New Business**

- A. Review of Board Terms
- B. Discuss board appointments, discuss December vote for chair and vice chair
- C. Geary County Marketing Plan

**VIII. Action Items**

**IX. Monthly Update**

- **NRP**  
No changes reported for November 2016.
- **RLF**  
11 Total  
4 current  
7 Past Due (4 closed and/or in litigation)
- **Building permits**  
**October:**  
Reports were not ready at time of meeting, but Cheryl Beatty reported no new residential or commercial construction permits were issued for October 2016.  
  
**YTD:**  
Reports were not ready at time of meeting, but Cheryl Beatty reported no new residential or commercial construction permits were issued for October 2016.
- **E-Community**
- **WRC**
- **Regional Economic Development Group (HRMN)**

- X. Director's Report – 15 minutes**
  - A. Business inquiries review
- XI. Chairman's Remarks – 10 minutes**
- XII. Executive Session for Trade Secrets Discussion (If Needed) to include Dennis Beson**
- XIII. Announcements – 3 minutes**
- XIV. Adjourn – Next meeting Thursday November 09, 2016 (Special date due to Board Retreat)**

**Economic Development Commission  
Advisory Committee  
Meeting**

**Thursday October 13, 2016 8:30 a.m.**

**To: Committee Members**

Gery Schoenrock, Chair  
Matt Junghans  
Mark Stenstrom

Ty Arneson, Vice Chair  
Ben Kitchens

Clint Francis  
Mark Powers

Graham Foust  
LaFarris Risby

**Ex-officio**

City Commissioner Mike Ryan

County Commissioner Larry Hicks

**From: Gery Schoenrock, Chairman**

**Minutes**

.....  
*Please respect others by turning all cell phones off and not talking when someone else is. Thank you!*

**I. Call the Meeting to Order:**

8:31 a.m. Gery Schoenrock, Chair called the meeting to order. Committee member Matt Junghans was absent. Ty Arneson, Clint Francis, Graham Foust, Ben Kitchens, Mark Powers, LaFarris Risby, Larry Hicks, and Mike Ryan were in attendance. Others in attendance were Allen Dinkel, Lyle Peterson, Lydia Kautz, Katrina Higby; JCACC Finance Manager, and Dennis Beson; JCACC President/CEO and Interim EDC Director.

**II. Approval of Agenda:**

*Graham Foust moved and LaFarris Risby seconded to approve the agenda. Motion carried 7/0.*

**III. Approval of Minutes: September 8, 2016**

Mark Powers pointed out that no one was recorded as moving to Approve the minutes from the August meeting.

*Mark Powers moved and Ty Arneson seconded to approve the minutes with correction from the September 2016 meeting. Motion carried 7/0.*

**IV. Financial Reports:**

Graham Foust inquired into the \$1650 for professional fees and Ben Kitchens inquired into the \$25 for sponsorship.

Katrina Higby briefly explained the new Quick Books system and the new look to the financial statements. Katrina also explained that the \$1650 is a breakdown of \$1500 for the SBDC partnership fess and \$150 was for contracted services for a project proposal that was submitted on behalf of the EDC; and the \$25 for sponsorship was a four way split amongst the chamber for a vendor booth/Donation at the Children's Miracle Network fundraising event held at Walmart Supercenter.

*Ben Kitchens moved and Graham Foust seconded to accept the September 2016 financial report. Motion carried 7/0.*

**V. Public Comments – 3 minutes/each**

None

**VI. Old Business**

**A. EDC Director Search:**

Dennis Beson stated that the selected candidate should begin on the 24<sup>th</sup> of October. Ben Kitchens inquired as to the contract being signed or an announcement period. Dennis Beson stated he would go into further detail during executive session.

- B. Spirit of '76 account at Exchange Bank closed:  
Dennis Beson updated the committee that the Spirit of '76 account has been closed and Katrina Higby will verify with Cheryl Beatty that the city has received the funds as instructed within the account closure letter.
- C. Reminder of meeting change for November 9<sup>th</sup>:  
Dennis Beson reminded the committee of the meeting date change for November's meeting due to the Board Retreat taking place on November 10, 2016.

*Mark Stenstrom arrived.*

## VII. New Business

- A. Review of Board Terms:  
Denis Beson stated that one of the goals for the Board Retreat is to align all member term and restarts to the same time frame for smoother transitioning. Also, we need to confirm what the terms actually are and when a term states that it is one year what point in the year is the term actually ending for the current members as currently appointed.

## VIII. Action Items – None

## IX. Monthly Update

- A. **NRP:**  
No changes reported for October 2016.
- B. **RLF:**  
As of 10/7/16:  
2 in Litigation  
4 delinquents  
5 current  
**11 total accounts**
- C. **Building permits:**  
**September: Reports were not ready at time of meeting.**  
**YTD: Reports were not ready at time of meeting.**

Dennis Beson commented on the attempt to strengthen a relationship with the Flint Hills Builder's Association to try and bring some investors and businesses to the area.

- D. **E-Community**  
**Graham Foust had Katrina Higby forward Susan Jagerson's email, that was sent to all the financial institutions, on to all the members of the EDC Advisory Committee. There will be an E-Community meeting today at 1:00 pm at the Chamber office.**

**Dennis Beson informed the committee that there is a luncheon being planned with the financial institutions to inform and explain the loan process to them.**

- E. **WRC**  
**Dennis Beson informed the committee that we are currently at 60% of our goal and are low on emerging workers (i.e. high school and early college graduates) being tested. There is an agreement being worked on with the school as well as the Alternative school and GED completers to test approximately 128 students that are not planning on attending further education institutions.**
- F. **Regional Economic Development Group**

**Dennis Beson informed the committee that the HRMN met Tuesday, October 12, 2016 and are working on pulling together targeted advisory groups. They are working on addressing areas that can be looked at without an official regional name in place (i.e. military connections, work forces, and economic development).**

**X. Director's Report – 15 mins**

**Dennis Beson let the group know that the next quarterly meeting for the NBAF committee will be October 27<sup>th</sup> and project updates should be available at that time.**

**Ty Arneson presented the need to connect construction workers for these projects with semi-long term (weeks/months) housing in our area (i.e. motels, RV parks, etc)**

**A. Business Inquiries:**

Dennis Beson informed the committee that there have been multiple inquiries as to businesses wanting to start up in Junction City; including: car detailing, an Irish Pub, and a Seafood Restaurant to list a few examples. The potential businesses were given information on the SBDC, Realty opportunities, and loan information. Most of the inquiries were small businesses.

**XI. Chairman's Remarks – 10 minutes**

None

**XII. Executive Session for Trade Secrets:**

***9:21 a.m. Ty Arneson moved and LaFarris Risby seconded to enter into executive session; not to exceed 10 minutes to discuss Project Related information. The executive session is to include the EDC Advisory Committee, ex-officio members, Allen Dinkel, and Dennis Beson, CEO. Motion passed 8-0.***

9:31 a.m. – 5-minute extension

***Gery Schoenrock reported no decisions made and no actions taken.***

**XIII. Announcements – 3 minutes**

None

**XIV. Adjourn – Next meeting November 9, 2016**

***With no further business Mark Power moved and LaFarris Risby seconded to adjourn the October 2016 EDC Advisory Committee meeting at 9:38 am.***

