

**Economic Development Commission
Advisory Committee
Notice of Meeting
Friday October 9, 2015 7:30 a.m.
Chamber**

To: Committee Members

Ben Kitchens, Chair	Gery Schoenrock, Vice Chair	Ty Arneson	Graham Foust
Matt Junghans	Mark Powers	LaFarris Risby	Rhonda Sharp
Mark Stenstrom			

Ex-officio

City Commissioner Mike Ryan	County Commissioner Larry Hicks
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From: Ben Kitchens, Chairman **AGENDA**

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Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

- I. Call the Meeting to Order**
- II. Consent Agenda**
Agenda, Minutes, Financial Report
- III. Public Comments – 3 minutes/each**
- IV. Old Business**
 - A. Web Site and Branding – 5 minutes
JC 1 Investor Meeting
 - B. ACT WRC Stakeholders Meeting– 3 minutes
 - C. Advisory Committee Terms – 3 minutes
- V. New Business**
 - A. Parcel Identification – 5 minutes
 - B. Columbia MO Visit – 10 minutes
- VI. Monthly Update**
 - NRP
 - RLF
 - Building permits
- VII. Director’s Report – 5 minutes**
- VIII. Announcements –**
- IX. Adjourn – Next meeting Thursday November 12, 2015**

Economic Development Commission
Advisory Committee
Thursday September 10, 2015 8:30 a.m.
Chamber

To: Committee Members

Ben Kitchens, Chair	Gery Schoenrock, Vice Chair	Ty Arneson	Graham Foust
Matt Junghans	Mark Powers	LaFarris Risby	Rhonda Sharp
Mark Stenstrom			

Ex-officio

City Commissioner Mike Ryan	County Commissioner Larry Hicks
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From: Ben Kitchens, Chairman **Minutes**

Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

I. Call the Meeting to Order

8:36 a.m. Chairman Ben Kitchens called the meeting to order. Board members Gery Schoenrock, Rhonda Sharp and Mark Stenstrom were absent. Others in attendance were Allen Dinkel, Lynette Richards, Allan Rothlisberg, Dave Yearout and Kevin Griffith, Greg Miller and Susan Jagerson.

II. Approval of Agenda

Graham Foust moved and Ty Arneson seconded to approve agenda. Motion carried 6-0.

III. Approval of Minutes – August 13 and August 10, 2015

Mark Powers moved and Matt Junghans seconded to approve August 10 minutes. Motion carried 6-0.

Mark Powers moved and Ty Arneson seconded to approve August 13 minutes. Motion carried 6-0.

IV. Financial Report – August 2015

Susan Jagerson reported expenses of \$17,455.08 for August. Junction City First reimbursed \$7125.80 to EDC to balance accounts.

Mark Powers moved and Matt Junghans seconded to accept financial report. Motion carried 6-0.

V. Public Comments – 3 minutes/each

Allen Rothlisberg said he did not want to see the ACT National Career Readiness Certification become a high school graduation requirement because it is not an education program.

VI. Website Plan – 5 minutes

Greg Miller presented the flowchart for creating the new website. Miller said the cost of the website would be paid from the 2015 budget.

VII. Work Ready Community Academy – 10 minutes

Susan Jagerson and MaryCay Stauffer attended the first WRC academy on August 18 & 19. Jagerson and Greg Miller explained the process for completing the academies and implementing WRC. The next academy is Nov. 4 and 5.

9:00 a.m. Gery Schoenrock arrived.

VIII. EDC Advisory Committee Expiring Terms – 5minutes

The City and County will make appointments to fill the expiring terms of Ben Kitchens, Rhonda Sharp respectively. The EDC will recommend whether to reappoint Ty Arneson to represent EDC on the Chamber Board of Directors. All terms are eligible for reappointment.

IX. NRP Update – 3minutes

NRP Plan #19: adding the land bank lots and extending the program to November 1, 2018, was approved by the Interlocal partners and sent to the attorney general's office for signature.

X. Director and Staff Reports – 10 minutes

Monthly Update

- **NRP** – Fat Toads Billiards
- **RLF** – two in litigation, one to contact about late payments
- **Building permits** – 7 single family permits

Greg Miller said MOU for the Regional Partnership is under discussion. Leadership feels the name “Greater Manhattan Area Partnership” recommended by the marketing firm and Branding TAG is not acceptable.

Susan Jagerson reported that staff is waiting on acceptance of the application to become an e-community. Daryn Soldan is presenting the How to Start a Business seminar at the Library on Oct. 8 and we again be conducting Small Business Saturday Shop Local campaign. Shop Small Saturday is Nov. 29.

XI. New Business – 5 minutes

None

XII. Announcements – 3 minutes

David Yearout and Allen Dinkel explained the bid-process and purchase procedures for the 25 land bank lots that are currently being marketed.

XIII. Adjourn – Next meeting Thursday October 8, 2015

9:26 a.m. meeting adjourned.