

**Economic Development Commission  
Advisory Committee  
Notice of Meeting  
Thursday, May 3rd, 2018 8:30A.m.**

**To: Committee Members**

Graham Foust, Chair

Matt Junghans

City Commissioner Pat Landes

Guest: Allen Dinkel

Ty Arneson

Mark Powers – Vice Chair

David Walker

Clint Francis

Willie Thornberg

County Commissioner Charles Stimatze

**From: Economic Development Admin**

**AGENDA**

*Please respect others by turning all cell phones off and not talking when someone else is. Thank you!*

**I. Call the Meeting to Order**

**II. Approval of Agenda**

**III. Approval of Minutes – April 5, 2018**

**IV. Financial Reports – April 2018**

**V. Public Comments –**

**VI. Old Business/New Business**

a. Tim Barr with NBAF Presentation

b. Review/Approval of 2019 EDC Budget for Submittal to Partners

c. MODEX Follow Up

d. AUSA Reception Update

e. Discussion on High School being ED opportunity for JC

**VII. Action Items**

Approval of 2019 EDC Budget

**VIII. Monthly Update**

▪ **Building permits:**

**April:**

See attachment.

▪ **Work Ready Community**

▪ **E-Community**

**IX. Director's Report**

A. Director's Report/ Updates

B. Prospect Report

**X. Chairman's Remarks**

**XI. Announcements**

**XII. Adjourn – Next meeting June 14, 2018 8:30 A.M.**

**Economic Development Commission  
Advisory Committee  
Meeting**

**Thursday, May 3rd, 2018 8:30 a.m.**

**To: Committee Members**

Graham Foust, Chair (4-0)	Willie Thornberg (4-0)	Clint Francis (2-2)
Mark Powers, Vice-Chair (4-0)	Matt Junghans (4-0)	Ty Arneson (1-3)
Mayor, Pat Landes (3-1)	Charles Stimatze, County (2-2)	David Walker (1-3)

Guest: Allen Dinkel

**From: Graham Foust, Chairman** **Minutes**

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**I. Call the Meeting to Order:**

8:30 a.m. Graham Foust, Chair called the meeting to order. Board members Mark Powers and Charles Stimatze were not in attendance. Others in attendance were Keith Ascher; County rep filling in for Charles Stimatze, Tim Barr; NBAF, Michael Sellman; The Daily Union, Dewey Terrel; JC Post, Mickey Fornaro-Dean; EDC Director, Allan Rothlisberg, Katrina Higby; JCACC Finance Manager, and Sean Flanagan; EDC Admin

**II. Approval of Agenda:**

Agenda motioned for approval.

*Pat Landes moved, and Matt Junghans seconded to approve the agenda. Motion carried 8/0.*

**III. Approval of Minutes: April 2018**

*Pat Landes moved, and Willie Thornberg seconded to approve the minutes of the April meeting with the proposed changes. Motion carried 8/0.*

**IV. Financial Report:**

*David Walker moved, and Pat Landes seconded to accept the April Financial Reports. Motion carried 8/0.*

**V. Public Comments:**

None.

**VI. Old Business/New Business:**

**A. Tim Barr with NBAF Presentation**

Topics discussed in the NBAF Presentation: Reason for building the facility, layout of the site and the building, basic procedures, operation and construction timeline, capabilities and partnership development opportunities and expected long-term outcomes.

Mickey asked about the containment process. Tim explained the training that goes into working at a facility like this along with with background check process, personal reliability program and security processes.

David walker asked if animals other than food animals would be included in testing at the facility. Tim Barr informed the group only general livestock would be at the facility.

With no other questions Tim Barr left.

**B. Review/Approval of 2019 EDC budget for Submittal to Partners**

Mickey reviewed the timeline and process of 2019 budget approval and the possibility of declining an increase in the EDC for 2019 in order to use that to bolster the 2019 MAC Budget.

Ty Arneson expressed concern over having too small a cushion in the EDC budget for late payments and carryover.

Graham Foust noted in 2017 the EDC budget was -33,000, supporting Ty's comments. Mentioned EDC may need to start asking for more money from the City and the County in order to do what EDC wants to do.

Pat Landes expressed concern over the City and JC1st always willing to step up to help with EDC but the County seems to push back when asked for financial support. Keith Ascher explained there is only so much money allocated to support projects.

**C. MODEX Follow Up:**

Mickey informed the group her trip to MODEX was a success. She obtained over 50 contacts and has sent out follow up letters to each of them to set up future meetings.

**D. AUSA Update:**

Mickey informed the group Sean has been working on getting a catering quote for the reception and will hopefully have numbers for the group at the next meeting.

David Walker asked if the AUSA Business reception will be focused regionally or just on Junction City. Mickey told the group it would be Junction City focused.

**E. Discussion on High School Being an ED Opportunity for JC:**

Mickey asked David Walker to bring a USD 475 representative to discuss this topic at the next meeting.

**VII. Action Items**

*Willie Thornberg moved, and Pat Landes seconded to approve the 2019 EDC Budget. Motion carried 8/0.*

**VIII. Monthly Updates**

**A. Building Permits**

See Attachment.

**B. Work Ready Community:**

Mickey is passing the Work Ready Community over to Sean. Sean will be working with Susan Jagerson and Jo Brunner as the Chamber representative from now on.

**C. E-Community**

Mickey has also passed the E-Community work to Sean as well. Sean will be updating the group regarding this program from now on.

**IX. Director's Report**

**A. Director's Report/ Updates**

1. Mickey reiterated EDC has decided to advertise in the National magazine instead of the State magazine. There will a full-page ad in the May issue, two-page editorial in the September issue, and another full-page ad be in the November issue in addition to banners that will run year round.

**B. Prospect Report:**

Mickey informed the group the proposal for a new project, Project Trigger got out ahead of time and to standard. Thanked all involved for submitting the necessary information in on time.

Project Wildcat is going well. A lot of effort and work has gone into this project.

Over 70 projects currently open.

**X. Chairman's Remarks**

None.

**XI. Announcements**

None.

**XII. Adjourn 10:05– Next meeting June14, 2018**