

**Economic Development Commission
Advisory Committee
Notice of Meeting
Thursday, June 14th, 2018 8:30A.m.**

To: Committee Members

Graham Foust, Chair

Matt Junghans

City Commissioner Pat Landes

Guest: Allen Dinkel

Stan Hambright

Mark Powers – Vice Chair

David Walker

Clint Francis

Willie Thornberg

County Commissioner Charles Stimatze

From: Economic Development Admin

AGENDA

Please respect others by turning all cell phones off and not talking when someone else is. Thank you!

- I. Call the Meeting to Order**
- II. Approval of Agenda**
- III. Approval of Minutes – May 2018**
- IV. Financial Reports – May 2018**
- V. Public Comments –**
- VI. Old Business/New Business**
 - a. High School Project Update/Report
 - d. AUSA Reception Planning Discussion
 - e. Union Pacific Railroad Report
- VII. Action Items**
- VIII. Monthly Update**
 - **Building permits:**
 - May:
See attachment.
 - **Work Ready Community**
 - **E-Community**
- IX. Director's Report**
 - A. Director's Report/ Updates
 - B. Prospect Report
- X. Chairman's Remarks**
- XI. Announcements**
- XII. Adjourn – Next meeting July 12th, 2018 8:30 A.M.**

**Economic Development Commission
Advisory Committee
Meeting**

Thursday, May 3rd, 2018 8:30 a.m.

To: Committee Members

Graham Foust, Chair (3-0)	Willie Thornberg (3-0)	Clint Francis (2-2)
Mark Powers, Vice-Chair (2-0)	Matt Junghans (3-0)	Ty Arneson (1-3)
Mayor, Pat Landes (3-1)	Charles Stimatze, County (2-1)	David Walker (1-3)

Guest: Allen Dinkel

From: Graham Foust, Chairman **Minutes**

I. Call the Meeting to Order:

8:32 a.m. Graham Foust, Chair called the meeting to order. Board members Mark Powers and Charles Stimatze were not in attendance. Others in attendance were Tim Barr; NBAF, Michael Sellman; The Daily Union, Dewey Terrel; JC Post, Mickey Fornaro-Dean; EDC Director, Allan Rothlisberg, Katrina Higby; JCACC Finance Manager, and Sean Flanagan; EDC Admin

II. Approval of Agenda:

Agenda motioned for approval.

Pat Landes moved, and Charles Stimatze seconded to approve the agenda with proposed changes. Motion carried 8/0.

III. Approval of Minutes: April 2018

Pat Landes moved, and Willie Thornberg seconded to approve the minutes of the April meeting with the proposed changes. Motion carried 8/0.

IV. Financial Report:

David Walker moved, and Pat Landes seconded to accept the April Financial Reports. Motion carried 8/0.

V. Public Comments:

None.

VI. Old Business/New Business:

A. Tim Barr with NBAF Presentation

Topics discussed in the NBAF Presentation: Reason for building the facility, layout of the site and the building, basic procedures, operation and construction timeline, capabilities and partnership development opportunities and expected long-term outcomes.

Mickey asked about the containment process. Tim explained the training that goes into working at a facility like this along with with background check process, personal reliability program and security processes.

David walker asked if animals other than food animals would be include in testing at the facility. Tim Barr informed the group only general livestock would be at the facility.

With no other questions Tim Barr left.

B. Review/Approval of 2019 EDC budget for Submittal to Partners

Mickey reviewed the timeline and process of 2019 budget approval and the possibility of declining an increase in the EDC for 2019 in order to use that to bolster the 2019 MAC Budget.

Ty Arneson expressed concern over having too small a cushion in the EDC budget for late payments and carryover.

Graham Foust noted in 2017 the EDC budget was -33,000, supporting Ty's comments. Mentioned EDC may need to start asking for more money from the City and the County in order to do what EDC wants to do.

Pat Landes expressed concern over the City and JC1st always willing to step up to help with EDC but the County seems to push back when asked for financial support. Keith Ascher explained there is only so much money allocated to support projects.

Willie Thornberg moved, and Pat Landes seconded to approve the 2019 EDC Budget.

C. MODEX Follow Up:

Mickey informed the group her trip to MODEX was a success. She obtained over 50 contacts and has sent out follow up letters to each of them to set up future meetings.

D. AUSA Update:

Mickey informed the group Sean has been working on getting a catering quote for the reception and will hopefully have numbers for the group at the next meeting.

David Walker asked if the AUSA Business reception will be focused regionally or just on Junction City. Mickey told the group it would be Junction City focused.

E. Discussion on High School Being an ED Opportunity for JC:

Mickey asked David Walker to bring a USD 475 representative to discuss this topic at the next meeting.

VII. Action Items

None.

VIII. Monthly Updates

A. Building Permits

See Attachment.

B. Work Ready Community:

Mickey is passing the Work Ready Community over to Sean. Sean will be working with Susan Jagerson and Jo Brunner as the Chamber representative from now on.

C. E-Community

Mickey has also passed the E-Community work to Sean as well. Sean will be updating the group regarding this program from now on.

IX. Director's Report

A. Director's Report/ Updates

1. Mickey stated JC 1st paid for data gathered for labor, has been very helpful and have discussed addition data gathers. These data gathers will directly help with projects.
2. Mickey has been having meetings in Kansas City with leaders, lots of connections there. Would like to have the EDC Board dedicate some of the next meeting to ideas getting out of Kansas City area.
3. There have been three site visits in the first quarter of 2018 along with three additional visits from prospects who came back to gather more data.

4. EDC and MED are helping to sponsor the Cyber Security Workshop in the month of April with Laurie Pieper.

B. Prospect Report:

Mickey reviewed the progress on the current active prospects and informed the Committee that Junction City is one of the finalists for Project Frosty. JC/GC is one of 1 of 2 finalists with Project Wildcat.

Allen Dinkel brought up the Greyhound Project trying to find a more permanent location for the Greyhound Service. He is concerned if a more permanent location is not found Greyhound will move to another location.

David Walker stated the High School is one of the biggest Economic Development Projects in the City, he stated the school board and EDC should be working more closely together with the High School. Will add the High School to the Agenda for the next meeting.

X. Chairman's Remarks

None.

XI. Announcements

None.

**XII. Adjourn – Next meeting May 3rd, 2018 with a presentation from Tim Bar of NBAF
*With no further business the April EDC meeting adjourned at 9:35 A.M.***